

Payday Super employer checklist.

Payday Super legislation has been formally passed and from 1 July 2026, employers must pay super contributions on the same day as salary/wage payments. Contributions must be received by the employee's super fund within seven business days of their payday.

This change ensures super is paid promptly with each pay cycle, rather than quarterly. The Payday Super initiative is designed to build trust and transparency, making it easier for employees to track their super and helping grow their retirement savings through more frequent contributions and compounding interest.

We're here to help you navigate the change confidently by supporting you with training, payroll guidance, and transition support.

What you can do now to get ready

- ☐ Start planning for more frequent super payments ahead of the 1 July 2026 deadline.
- ☐ Review your payroll processes and speak with your provider about system readiness.
- ☐ Review your super obligations by familiarising yourself with the new requirements and ensure all contributions are made on time.
- ☐ Look for any recurring errors and find ways to prevent them, so it's easier to meet the new deadlines.
- ☐ Engage with payroll providers and clearing houses to prepare for single-touch payroll updates.
- ☐ Train payroll staff on new definitions and reporting requirements.
- ☐ Assess cash-flow impacts of more frequent super payments.
- ☐ Consider early adoption before the mandatory start date.
- ☐ Communicate with your employees about the upcoming changes and how they will be affected.
- ☐ Make our Payday Super hub one of your favourite web pages so you can come back to it at any time - csf.com.au/payday-super

Talk to your Catholic Super Relationship Manager.

We can help you with any of the topics.

These steps will help to ensure a smooth transition to the new Payday Super system.

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