**Nomination Of Candidate For The Position Of Director Of:**

EMPLOYER DIRECTOR NOMINATION FORM

**Togethr Trustees Pty Ltd (as the Trustee of Equip Super); and**

**Togethr Holdings Pty Ltd.**

(*Please use BLOCK letters when completing this Form*)

**STATEMENT OF NOMINATION BY AUTHORISED REPRESENTATIVE OF EMPLOYER*[[1]](#footnote-1)***

I, …………………………………………………………………………………………………………………………………………..(Title, Full Name)

..………………………………………………………………………………………………………………………………………......(Position)

being duly authorised by

…………………………….……………………………………………………………………………………………………………….(Name of Employer)

to complete this nomination on its behalf, **hereby nominate**

…………………………………………………………………………………………………………………………………………….(Candidate’s Full Name)

as a candidate for the position of Employer Director of Togethr Trustees Pty Ltd and Togethr Holdings Pty Ltd.

**Signature of Authorised Representative of Nominating Employer**:

……………………………………………………………………………………………………………………….. Date: ………………………………….

**ACCEPTANCE OF NOMINATION BY CANDIDATE**

Note: A candidate is not required to be a Member of the Fund or employed by the Employer who nominates them.

I, …………………………………………………………………………………………………………………………………………..(Title, Full Name)

having a preferred name of ……………………………………………………………………………………………….…

with contact details as follows:

………………………………………………………………………………………………………………………………………………(Address)

……………………………………………………………………………………………………………………………………………...(State and Postcode)

…………………………………………………………………………………………………………………………………………………(Mobile Phone)

………………………………………………………………………………………………………………………………………………...(Email Address)

hereby nominate myself as a candidate for the position of Employer Director of Togethr Trustees Pty Ltd. I understand that successful candidates will also be appointed to the board of Togethr Holdings Pty Ltd, the ultimate holding company of the Togethr Group.

**Signature of Candidate……………………………………………………………………………………. Date: ………………………………….**

**DECLARATIONS AND UNDERTAKINGS BY CANDIDATE**

**I declare as follows**:

1. ***Qualifying criteria:***
2. I am over 18 years old;
3. I do not hold any other role or position which would or might create a conflict, or a perceived or potential conflict, with the position of a director of Togethr Trustees Pty Ltd or any Group Entity*[[2]](#footnote-2)* (other than being a member of the Fund or an employee of an employer who contributes to the Fund). In particular:
   1. I am not a trustee of, or a director or employee of a trustee of, another Public Offer Superannuation Fund (other than a superannuation fund that the Board of the Trustee determines is not, and cannot reasonably be expected to become, in substantive competition with the Fund), or a director or employee of any related party of such a trustee, other than the Fund;
   2. I have not, in the three years immediately prior to 11 June 2024, been an employee of Togethr Trustees Pty Ltd, Togethr Holdings Pty Ltd, or any body corporate related to these entities;
   3. I have not, in the three years immediately prior to 11 June 2024, been engaged as a consultant to, or been a director or employee of a consultant to Togethr Trustees Pty Ltd, Togethr Holdings Pty Ltd, or any body corporate related to these entities; and
   4. I have not, in the three years immediately prior to 11 June 2024, been an employee of any party engaged by Togethr Trustees Pty Ltd to perform a material outsourced activity or be a material provider of services to Togethr Trustees Pty Ltd, including, for example:
      1. Mercer Outsourcing (Australia) Pty Ltd as the Fund’s administrator;
      2. The Northern Trust Company as the Fund’s Custodian;
      3. JANA Investment Advisors Pty Ltd as the asset consultant for the Fund;
      4. Ernst & Young, as internal auditors of Togethr Trustees Pty Ltd and to the Fund;
      5. Deloitte, as external RSE Auditor of Togethr Trustees Pty Ltd and the Fund;
      6. Mercer (Consulting) Australia Pty Ltd, the provider of actuarial and other consulting services to the Group; or
      7. MetLife Insurance Limited, the group life insurers of the Fund.
4. I am a fit and proper person for the purposes of:
5. APRA Superannuation Prudential Standard 520 ‘Fit and Proper’ (SPS 520);
6. the Board Appointment and Renewal Policy; and
7. the Fit and Proper Policy;
8. I have not had a civil penalty order made against me by any court; and
9. I have not been the subject of an adverse finding by APRA, ASIC, ATO or any other regulator.

* 1. ***Nomination and appointment process:***

1. I have read the ‘Candidate Information Pack’;
2. I have fully and properly completed and attach the forms required in connection with my nomination;
3. I acknowledge that I have read and understood the following company policies and documents:
   * 1. Board Appointment and Renewal Policy;
     2. Fit and Proper Policy;
     3. Code of Conduct; and
     4. Conflicts Management Policy.
4. I will immediately withdraw as a candidate if I cease to meet any of the criteria set out in paragraphs 1 to 5 (inclusive) above; and
5. I undertake to disclose to the Board all actual, potential or perceived conflicts of interest and conflicts of duty which may adversely affect my suitability for appointment to the Board of Togethr Trustees Pty Ltd and/or Togethr Holdings Pty Ltd.
   1. ***Declarations as to future conduct:***

If I am appointed as a Director I will:

1. Act as both a Director of Togethr Trustees Pty Ltd (ABN 64 006 964 049) and Togethr Holdings Pty Ltd (ABN 11 604 515 791);
2. Comply with all relevant laws in relation to my role as a Director of Togethr Trustees Pty Ltd, the Trustee, and Togethr Holdings Pty Ltd, and comply with the constitution of, and all laws applicable to, those companies;
3. Do everything necessary to attend to and fulfil my obligations and duties as a Director of Togethr Trustees Pty Ltd, having regard to its duties as trustee of a regulated superannuation fund;
4. Undertake appropriate training requested by Togethr Trustees Pty Ltd, including training to ensure that I personally satisfy, and that I participate appropriately in assisting the Board of Directors as a whole to satisfy, the standards required to meet relevant regulatory requirements and all applicable laws;
5. Provide my personal information as necessary in order to satisfy the requirements of regulatory authorities; and
6. Comply with all of the policies of Togethr Trustees Pty Ltd, applicable to my role as a Director of that company.

Except as disclosed below, there are no other matters of which I am aware that are relevant to my appointment and ability to discharge my duties as a Director of Togethr Trustees Pty Ltd and Togethr Holdings Pty Ltd:

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(*provide details of any matters relevant to your candidature*)

**Signature of Candidate……………………………………………………………………………………. Date: ………………………………….**

**CANDIDATE’S STATEMENT**

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| *Please provide a statement as to your commitment to members and understanding of the ethos of a profit for member fund as well as your reason for nomination as an Employer Director candidate (maximum 800 words).* |

**COMPETENCY REQUIREMENTS**

I am applying for the Employer Director position requiring skills in Strategic and Commercial Acumen, Investment Governance, Financial Acumen, Risk and Compliance, and Customer and Retirement Knowledge.

|  |
| --- |
| *Please refer to the relevant Competency Statement and outline how you satisfy the following requirements (maximum 800 words):*   1. *Minimum education, qualifications and experience;* 2. *Position-specific skills for an employer director with skills in Strategic and Commercial Acumen, Investment Governance, Financial Acumen, Risk and Compliance, and Customer and Retirement Knowledge; and* 3. *Desired technical and personal competencies and skills.* |

**RETURNING YOUR NOMINATION FORM**

**This Nomination Form must be received by 5.00pm (AEDT) on Tuesday 2 July 2024.**

Please return the completed Nomination Form, together with:

1. A copy of your curriculum vitae; and
2. The Declarations of Duties and Interests form.

Forms may be returned by email to [csecretariat@equipsuper.com.au](mailto:csecretariat@equipsuper.com.au)

Please note that hard copy forms, faxes, and late lodgements will not be accepted.

*If you are the successful candidate, you will also be required to consent to the following checks, prior to appointment*:

* *ASIC Register of Banned and Disqualified Persons;*
* *ASIC Enforceable Undertakings Register;*
* *APRA Disqualification Register;*
* *APRA Enforceable Undertakings Register;*
* *ASIC Directorship search;*
* *Australian Federal Police Check;*
* *Consent to obtain Personal Information;*
* *Bankruptcy and National Personal Insolvency; and*
* *Statutory Declaration concerning foreign country dishonest conduct.*

1. *An Employer may only nominate one candidate.* [↑](#footnote-ref-1)
2. *The Group means Togethr Trustees Pty Ltd, Togethr Holdings Pty Ltd, Togethr Asset Management Pty Ltd, Togethr Financial Planning Pty Ltd, the Equipsuper Superannuation Fund, referred to individually as a Group Entity, or collectively as the Group Entities or the Group.* [↑](#footnote-ref-2)